



Professional Reference

Candidate Name: _____

Reference Name/Title: _____ / _____

Facility Name: _____

Facility Address: _____

Facility Phone: _____

Applicants Position During Their Employment with You: _____

Dates of Employment: _____

Eligible for Rehire: ☐ Yes ☐ No

Reason the applicant left your employment (if applicable): _____

	Exceeds Standards	Meets Standards	Needs Improvement
Quality of Work			
Productivity/Time Management			
Professionalism			
Ability to Handle Stress			
Flexibility			
Dependability			
Enthusiasm towards Job			
Team Member			
Communication Skills			
Attendance/Punctuality			
Appearance			
Interpersonal Skills/Attitude			

Evaluator's Signature

Date